

**Larsen-Sant Public Library**  
**Board Meeting Minutes**  
**Monday, May 13<sup>th</sup>, 2024 1:00 pm**

**Roll Call:** Laura Wheatley, Shannon Crowther, Max Excell, Giselle Fitzgerald, David Woodward, Richard Stewart, Shelley Lowe

**Public Comments:** No public attendees

**Action Items: Approve Minutes:** Richard moved that the minutes be approved, David seconded the motion, all approved.

**Approve bills:** David moved that the bills be approved, Shannon seconded the motion, all approved.

**Trustees: Volunteer hours**

Max-7      Giselle-1.5      David- 2.5      Richard-2.5      Shannon-2

**Treasurer: Finances-** The April statement for the investment funds are:  
DBF-\$930,621.19      LGIP-\$84,691.88

**Librarian: Complying with House Bill 710-**Laura talked with Attorney Stephanie Bonney and she said not to have an adult only section, and to open the library as we don't have anything that is inappropriate. She also sent a form for us to fill out for attorney agreement. The board approved to have Laura sign and send it in. The board left the decision of what needs to be done with the rearranging of the books and when to open the library to Laura's discretion.

**Hiring a new page -**We have received a few applications and will start the interview process on Tuesday, May 14, 2024.

**Assistant Report: Summer Reading-** The schedule is ready for summer reading.

**Expansion:** Richard asked if we could discuss changing the expansion of the library to fit the budget we have in place for the next board meeting. Max talked with the Court House general contractor and got a list of our community companies who could help with our expansion, possibly for a lower cost for what we have planned. Giselle will take the blue prints of the expansion and have them made with the dimensions included so we can see if we can find a general contractor to help us and if we can do it more cost effective.

**Policy Approval:** There was not policy that needed approval. It was suggested that we change the Personal Policy to add that when an employee quits they give us a notice of when they will be quitting.

**Policy Committee Meeting: May 20<sup>th</sup> at 2:00**

The meeting adjourned at 2:00.

**Executive session motion and order**

I, \_\_\_\_\_(name)\_\_\_\_\_ (title)

MOVES THAT THE BOARD, PURSUANT TO IDAHO Code § 74-206, CONVENE IN EXECUTIVE SESSION TO (identify one or more of the following)

- Consider personnel matters [Idaho Code § 74-206(1)(a) & (b)]
- Deliberate regarding an acquisition of an interest in real property [Idaho Code § 74-206(1)(c)]
- Consider records that are exempt from public disclosure [Idaho Code § (1)(d)]
- Consider preliminary negotiations involving matters of trade or commerce which this governing body is in competitions with another governing body [Idaho Code § 74-206(1)(e)]
- Consider preliminary negotiations involving matters pending/imminently-likely litigation [Idaho Code § 74-206(1)(f)]
- Communication with risk manager/insurer regarding pending/imminently-likely claims [Idaho Code § 74-206 (1)(i)]

(required)

Purpose/Topic summary\_\_\_\_\_

AND THE VOTE TO DO SO BY ROLL CALL VOTE.

CONVENE AT, \_\_\_\_\_ ADJOURN AT, \_\_\_\_\_

<u>Print name</u>	YES	NO	ABSTAIN
Chair_____	_____	_____	_____
Member_____	_____	_____	_____
Member_____	_____	_____	_____
Member_____	_____	_____	_____
Member_____	_____	_____	_____

Clerk Signature\_\_\_\_\_